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According to the **Project Charter** for **LinkedIn Profile Enhancement**, the project is divided into five key milestones, each spanning one week:

* **Milestone 1 (Week 1)**: Initial Profile Assessment and Strategy Development – Evaluate current profiles and create a strategy for improvement.
* **Milestone 2 (Week 2)**: Content Creation and Profile Optimization – Update profiles with enhanced headlines, summaries, and skills.
* **Milestone 3 (Week 3)**: Publication of Thoughtful Posts or Articles – Publish posts or articles that demonstrate expertise.
* **Milestone 4 (Week 4)**: Engagement and Network Building – Expand connections and track profile engagement and feedback.
* **Milestone 5 (Week 5)**: Final Review and Success Measurement – Review profiles, assess success metrics, and gather feedback.

The following charts present key Agile metrics and reports based on this progression.

**Cumulative Totals for CFD**

|  |  |  |  |
| --- | --- | --- | --- |
| **Date** | **To Do** | **In Progress** | **Done** |
| Week 1 | 5 | 0 | 0 |
| Week 2 | 3 | 1 | 1 |
| Week 3 | 2 | 2 | 1 |
| Week 4 | 1 | 1 | 3 |
| Week 5 | 0 | 0 | 5 |

**2. Burndown Chart Data**

|  |  |  |
| --- | --- | --- |
| **Week** | **Ideal Remaining Milestones** | **Actual Remaining Milestones** |
| Week 1 | 5 | 5 |
| Week 2 | 4 | 4 |
| Week 3 | 3 | 3 |
| Week 4 | 2 | 2 |
| Week 5 | 0 | 0 |

**3. Burnup Chart Data**

|  |  |  |
| --- | --- | --- |
| **Week** | **Total Milestones (Scope)** | **Milestones Completed** |
| Week 1 | 5 | 0 |
| Week 2 | 5 | 1 |
| Week 3 | 5 | 2 |
| Week 4 | 5 | 3 |
| Week 5 | 5 | 5 |